



Minutes

Regional Councillors Committee (RCC)

December 16, 2014

Teleconference

Dial In: 1-866-512-0904

Participant Code: 5122544

Chair:	Len King, P.Eng.	Western Region Junior Councillor
Members:	Charles Kidd, P.Eng. Ewald Kuczera, P.Eng. Serge Robert, P.Eng. Changiz Sadr, P.Eng. Michael Wesa, P.Eng.	Eastern Region Junior Councillor Western Region Senior Councillor Northern Region Junior Councillor East Central Region Senior Councillor Northern Region Senior Councillor
Staff:	Matthew Ng, P.Eng. Yulia Milashchenko	Manager, Chapters Coordinator, Chapters
Regrets:	Rob Willson, P.Eng. David Brown, P.Eng. Danny Chui, P.Eng. Nick Colucci, P.Eng.	West Central Region Senior Councillor Eastern Region Senior Councillor West Central Region Junior Councillor East Central Region Junior Councillor

1.0 Call to order and welcome

Meeting was called to order by the Chair at 5:07 p.m.

2.0 Routine Business

2.1 Approval of the meeting Agenda

Agenda was approved as presented.

Motion 1: To approve meeting's agenda as presented.

Moved by: E. Kuczera. **Seconded by:** M. Wesa. Motion **CARRIED.**

3.0 RCC Issues

3.1 Northern Speakers' Fund (M.WESA and S.ROBERT)

Councillors were provided with brief background information about Northern Speakers Fund and its purpose. Decision was made to authorize the Chapter Office to transfer \$4135.42 from the 2014 chapter allotment budget to be deposited into the Algoma Chapter bank account as the Northern Speakers' Fund.

Motion 2: RCC to authorize the Chapter Office to transfer \$4135.42 from the 2014 chapter allotment budget line item (73512 D47701) to be deposited into the Algoma Chapter bank account as the Northern Speakers' Fund.

Moved by: M. Wesa. **Seconded by:** S. Robert. Motion **CARRIED.**

Discussion ensued about the necessity of allocating funds for the Northern Speakers' Fund regularly and perhaps as a suggestion, making it a separate line item in the Chapters Annual Budget. Conversations did not result in any motions or actions.

3.2 Chapter Manager's Update

3.2.1 Western Open Issue #49

Western Open Issue 49 – Whereas PEO is trying to encourage Engineering graduates to become Professional Engineers, and whereas becoming a Professional Engineer has positive impacts to employees at the workplace, and whereas the current turn-around time for reviewing a P. Eng application is 12 -16 weeks after the referees forms have been received, and whereas there could be an expected increase in the volume of applicants with the removal of the industrial exception, be it resolved that RCC request Council to find appropriate ways to reduce the turnaround time metric to 4 weeks for 90% applicants.

Motion 4 from RCC meeting October 18, 2014: With regards to the Western Open Issue 49: RCC requests the Registrar to provide an update on the progress made to the lean study. **Moved by:** E. Kuzcera. **Seconded by:** C. Kidd. Motion **CARRIED.**

Conversation ensued about the Western Open Issue # 49 and the carried motion from the October 18th RCC meeting. As a result of the discussions, a letter will be sent by the RCC Chair to the Registrar officially requesting the Lean Study results once it is completed.

There was also a quick update on the progress of the Aptify roll out resulting in following actions:

Action 1: Chapter Manager to draft a communication on behalf of the RCC chair, asking the Registrar to provide RCC with an update on Aptify and impact it has on email blasts as well as registration process.

Action 2: Chapter Office to prepare an official communication to Chapters with the E-Blast tool updates and its implementation phases.

3.2.2 Western Open Issue #51

Western Open Issue 51 – Whereas PEO has struggled for a number of years with governance issues, and, whereas PEO has responded recently to a number of these issues in a knee-jerk reaction, Whereas other motions have been proposed to review council makeup, WRC requests that RCC requests PEO to initiate a governance review of the PEO. To this end, a taskforce shall be set up comprising PEO stakeholders and shall include additional members from other professional organizations. Such taskforce shall review current governance models and provide recommendations to PEO Council.

Motion 6 from RCC meeting October 18, 2014: With regards to Western Open Issue 51 and PEO's Strategic Plan: RCC recommends that Council directs the Registrar to hire a consultant to conduct a PEO Governance Review. **Moved by:** R. Willson. **Seconded by:** C. Kidd. Motion **CARRIED.**

There will be a meeting called to discuss the scope of the Governance Review early next year. Participants will be Registrar, few staff members, Councillors King, Willson, Brown and Kidd. Details of that meeting will be shared during next RCC meeting, at which time future course of action will be determined.

Feedback/ideas from Councillors are welcome and encouraged. Conversation ensued resulting in following action:

Action 3: Chapter Manager to create an Ideascale page (or similar) where Councillors can brainstorm ideas and foster discussions about the Governance Review.

3.2.3 Western Open Issue #55

Western Open Issue 55 – WRC requests RCC to establish a task force to consider recommended changes and potential implementation of the proposed structured EIT program as presented in the PENTA Forum 2014, so to address Western Open Issue 49 by 2015 PEO AGM.

Motion 7 from RCC meeting October 18, 2014: With regards to Western Open Issue 55: RCC requests EIT Manager to draft a Briefing note to Council supporting the formation of the Structured EIT Program Task Force. **Moved by:** D. Brown. **Seconded by:** E. Kuczera. Motion **CARRIED.**

Presentation and discussions ensued about the structured EIT program. General consensus was there was no need for the Briefing Note to Council addressing the structured EIT program task force as per the motion from the October 18 RCC meeting.

Manoj Choudhary, Manager, EIT Programs will be invited to attend the January RCC meeting to address this issue and present their future development plans.

3.3 Annual Business Plans Submission Deadline (C.SADR)

There was an issue raised by Councillor Sadr regarding the Bank Balance information on the Annual Business Plan. It was recommended to use the bank balance information as of May 31 versus June 30 on the plan in order to receive actual dollar amounts rather than estimated ones. Discussion resulted in following motion:

Motion 3: To change the date for the Bank Balance (total cash) Information on the Business Plan submission from June 30 to May 31 in that given budget year.

Moved by: C. Sadr. **Seconded by:** E. Kuczera. Motion **CARRIED.**

3.4 Volunteer Recognitions (C.SADR)

Councillor Sadr brought to the table a discussion regarding the criteria of chapter volunteer service and how it is recognized by PEO. Brief conversation ensued resulting in following action:

Action 4: Chapter Manager to draft a communication for RCC Chair to the Awards Committee requesting clarifications pertaining to the criteria of chapter volunteer service recognized by PEO.

4.0 Adjournment

4.1 Next RCC Meeting

Next RCC meeting was tentatively scheduled to take place on Saturday, January 31, 2015 in Toronto. Meeting was adjourned at 5:51 p.m.